

Warrior Transition Battalion Assignment/Attachment Packet Check List

All packets must be complete and reviewed by the XVIII ABN Corps Surgeon or the USASOC Surgeon prior to being submitted to the Warrior Transition Battalion (WTB). Packets will be turned in to the WTB by the Corps or USASOC Surgeon.

- Background sheet with contact information. Please be sure to include whether or not the Soldier meets height/weight standards and the last date he/she passed the APFT.
- Commander's Statement. At a minimum, this letter will contain the following:
 - a. Statements on the Soldier's administrative and legal status; if they are a hand receipt holder; and if they are pending MRD, RCP, or ETS.
 - b. Explanation of Soldier's past history, present condition, and the Commander's justification for why the Soldier cannot continue to be assigned to his/her unit.
 - c. Memorandum must be routed through and signed off by the first O5 or above in the nominated Soldier's chain of command.
- Memo from nominated Soldier. At a minimum, this letter will contain the following:
 - a. Whether the Soldier concurs with the Commander's nomination or not
 - b. A description of the Soldier's medical condition in his/her own words
 - c. What the Soldier feels he/she can do to serve as a Soldier while attached or assigned to the WTB
- Medical Summary. Preferably, this will be filled out by the Battalion or Brigade Surgeon, but may be filled out by any physician with detailed knowledge of the Soldier's medical condition. The Medical Summary will contain the following:
 - a. Pertinent past medical history
 - b. A list of each diagnosis separately along with a concise plan of care, prognosis, and whether or not that condition meets or is expected to meet retention standards
 - c. IDES/Med Board history
 - d. An explanation of how the Soldier's medical conditions prevent him from remaining assigned to his unit
- Commander's Performance and Function Statement
- Copy of all current profiles
- ERB/ORB
- Any additional supporting documents

For general questions on policies and procedures of filling out and submitting a packet to the WTB, please see our website at <http://www.wamc.amedd.army.mil/wtb/SitePages/WTB.aspx>.

If there are additional specific questions regarding packet completion, please contact Ms. Shataye Goodwater at 910-396-8475 or shataye.n.goodwater.civ@mail.mil.