

SCOPE OF PRACTICE GUIDELINES

SPEECH PATHOLOGY CLINIC

GENERAL SURGERY SERVICE LAST UPDATED 22 JULY 2010

GRADUATE SPEECH STUDENT EXTERNSHIP

1. RESPONSIBILITIES:

a. Chief, Speech Pathology Clinic.

- (1) Administers the Speech Pathology Student Externship Program.
- (2) Acts as the point of contact with faculty members of each respective graduate school charged with administering that school's externship program.
- (3) Provides Speech Pathology in and out processing briefings for each extern. Counsels students as needed.
- (4) Submits written reports to respective schools regarding student performance.
- (5) Reviews and discusses speech, language, voice, swallowing examinations and treatments performed by the extern with the extern.
- (6) Verifies, approves and co-signs all examination and treatment reports, referrals and special testing done by or requested by the externs.
- (7) Reports incidents of poor student performance or attitude to the Director of the Student Externship Program.
- (8) Evaluates the student's clinical performance mid-semester and at the end of their externship and forwards this information to the graduate school Director of Students Externship Program.

b. Graduate Student.

- (1) Agrees to abide by the provisions of the existing affiliation program.
- (2) Informs the Chief, Speech Pathology Clinic of special scheduling requirements in a timely manner.
- (3) Conducts himself/herself in a highly professional manner.
- (4) Dress and general appearance will be in keeping with the standards of a health care professional.
- (5) Complies with directives from the clinic staff.

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(6) Reports to assigned work area on time and remains until the close of business unless otherwise excused by the Chief, Speech Pathology Clinic.

(7) Will not dismiss any patient from the clinic without prior approval from the Speech Pathologist.

(8) Will discuss evaluation results with the speech pathologist. A decision on treatment will be made at that time. Both the student and speech pathologist will be required to sign the evaluation form. All referral forms will be signed by the speech pathologist.

(9) Complies with the Speech Pathology SOP and Annexes.

(10) Informs the Chief, Speech Pathology Clinic of any extraordinary or unusual problems that occur during his/her externship.

(11) Informs the NCOIC, Otolaryngology Service of any problems with equipment or instruments.

Student

Date